

CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, March 16, 2009 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	April 20, 2009

MEMBERS PRESENT

Philip Thompson, Professional Member, **President**, Presiding
Fran Franklin, Professional Member, **Secretary**
Ralph Robinson, Professional Member
Joseph McDonough, Public Member
Louise Allen Frazier, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Shauna Slaughter, Administrative Specialist II

MEMBERS ABSENT

Diane Postell, Professional Member, **Vice President**
Barbara Reed, Public Member

ALSO PRESENT

Gail Levinson, Clinical Social Work Society of Delaware
Christina Eilers
Kevin Howard, Attorney
Barbara Gadbois, Deputy Attorney General
Juli LaBadia, Court Reporter, Wilcox & Fetzer

CALL TO ORDER

Mr. Thompson called the meeting to order at 9:12 a.m.

REVIEW OF MINUTES

The Board reviewed the February 2, 2009 minutes for approval. Mr. McDonough made a motion, seconded by Mr. Robinson, to approve the minutes as amended. Motion unanimously carried.

HEARINGS

Hearing for Complaint #31-05-08

At 9:16 a.m., Mr. Thompson called the formal hearing to order on complaint #31-05-08, in which Christine Eilers is the respondent. Verbatim testimony was taken by the court reporter. Ms. Kelly stated the reason for the hearing. The board introduced themselves for the record. Ms. Gadbois made her opening statement and presented her argument. A copy of the complaint was marked as State Exhibit 1 for the record. Ms. Eilers was sworn in and answered questions asked by the Board. The Board also asked Ms. Gadbois questions. At 9:30 a.m., the Board went off the record for deliberations. At 9:33 a.m., Mr. Thompson made a motion, seconded by Mr. Robinson, to go back on the record. Motion unanimously carried. The Board asked Ms. Eilers and Ms. Gadbois additional questions. At 9:37 a.m., the Board went off the record for deliberations. At 9:51 a.m., the Mr. Robinson made a motion, seconded by Mr. Thompson, to go back on the record. Motion unanimously carried. Mr. Robinson made a motion, seconded by Dr. Franklin, to issue a letter of reprimand to Ms. Eilers. Motion unanimously carried. The hearing adjourned at 9:52 a.m.

Hearing for PTD Application - Eilers

At 9:55 a.m., Mr. Thompson called the proposal to deny hearing to order on the application submitted by Christine Eilers. Verbatim testimony was taken by the court reporter. Ms. Kelly stated the reason for the hearing and had the following items marked as exhibits for the record: Board Exhibit 1 - Ms. Eilers' application and supporting documents, Board Exhibit 2 - the PTD letter sent to Ms. Eilers, and Board Exhibit 3 - the hearing notification letter sent to Ms. Eilers. The board introduced themselves for the record. Ms. Eilers' counsel, Mr. Howard, presented his argument. At 10:02 a.m., the Board went off the record for deliberations. At 10:13 a.m., the Board went back on the record. Mr. Robinson made a motion, seconded by Dr. Franklin, to grant Ms. Eilers license. Motion unanimously carried. The hearing adjourned at 10:14 a.m.

NEW BUSINESS

Ratification of Application to sit for the ASWB exam – Julia Williams

The Board reviewed Ms. William's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Ricky Thomas

The Board reviewed Mr. Thomas' application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Justine Fogam

The Board reviewed Ms. Fogam's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Jessica Archambault

The Board reviewed Ms. Archambault's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Chavon Dottin

The Board reviewed Chavon Dottin's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Myron White

The Board reviewed Myron White's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Ratification of Application for Initial Licensure – Diane Willoughby

The Board reviewed Ms. Willoughby's application for initial licensure. Dr. Franklin made a motion, seconded by Mr. McDonough, to ratify the application. Motion unanimously carried.

Review of Application for Licensure by Reciprocity – Ronald Bruce Baker

The Board reviewed Mr. Baker's application for licensure by reciprocity. Dr. Franklin made a motion, seconded by Ms. Frazier, to table the application for a current diagnosis and treatment plan from Mr. Baker's physician. Motion unanimously carried.

Review of Application for Licensure by Reciprocity – Charles Lutz

The Board reviewed Mr. Lutz's application for licensure by reciprocity. Dr. Franklin made a motion, seconded by Dr. Robinson, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Susan Ramsaur

The Board reviewed Ms. Ramsaur's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Ms. Frazier, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Sydney Hicks

The Board reviewed Sydney Hicks's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Ms. Frazier, to approve the application. Motion unanimously carried.

Review Requests for Inactive Status

The Board reviewed Barbara Titus' request to place her license on inactive status. Mr. Robinson made a motion, seconded by Dr. Franklin, to approve Ms. Titus' request for inactive status. Motion unanimously carried.

Review Request for 90 Day Waiver from ASWB for Venice Garner

The Board reviewed Ms. Garner's request for a waiver of the 90 day waiting period to retake the ASWB clinical exam. Mr. Robinson made a motion, seconded by Ms. Frazier, to approve the 90 day waiver. Motion unanimously carried.

Review Supervision Report from Dr. Susan Edgar for Sachin Karnik

The Board reviewed a supervision report from Dr. Susan Edgar, for Sachin Karnik. The report was found to be acceptable.

Assign Complaint Contact

Mr. Thompson agreed to be the contact person for complaint #31-02-09.

Dr. Franklin agreed to be the contact person for complaint #31-03-09.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Robinson asked if the Committee meeting was being combined with the regular meeting. Ms. Slaughter advised that it was. The purpose of the Committee was to discuss revisions to the statute and regulations, which is listed on the meeting agenda as item 4.1. Mr. Thompson elected to skip that agenda item and go back to it once the rest of the agenda was complete.

Ms. Slaughter advised the Board that the audit letters will be going out within the next week and we should have the audit records back to review at the April meeting.

Discussion Regarding 2009 ASWB New Board Member Training

Mr. Thompson expressed the importance of new board members attending the ASWB New Board Member Training that is offered three times per year. Ms. Slaughter advised that the ASWB pays for all costs.

UNFINISHED BUSINESS

Discussion Regarding Revisions to the Statute and Rules & Regulations

A discussion took place regarding the penalty options that are listed in the Board's regulations. Mr. McDonough asked if the Board could add fines or monetary penalties to the list. Ms. Kelly advised that the Board could add fines to the list of penalties. A suggestion was made that the Board also add the option of issuing a letter of concern.

Ms. Kelly suggested that the Board add a mental health qualification to their statute. Currently there is no language to suggest applicants must be mentally capable of practicing. A suggestion was also made to include a duty to report requirement.

Ms. Kelly will review Maryland's statute and make some comparisons for the next meeting.

CORRESPONDENCE

There was no correspondence for review.

PUBLIC COMMENT

There was no public comment.

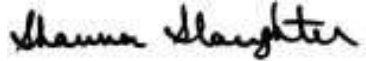
NEXT MEETING

The next meeting will be held on April 20, 2009, at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. McDonough made a motion, seconded by Dr. Franklin, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Shauna Slaughter". The signature is written in a cursive, flowing style.

Shauna Slaughter, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners



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PUBLIC COMMENT

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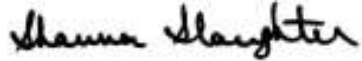
NEXT MEETING

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